

# Privacy Notice

06/25

## Ocean Country Partnership Programme



Centre for Environment,  
Fisheries & Aquaculture  
Science

This privacy notice sets out what you can expect from Cefas when we process your personal information. This is complemented by our [personal information charter](#), which broadly sets out our standards for requesting or storing personal information.

### Who are we?

Cefas are the government's marine and freshwater science experts, working for healthy and productive oceans, seas and rivers and safe and sustainable seafood. Innovative, world-class science is central to our mission. We work to safeguard human and animal health, enable food security and support marine economies.

### What is the Ocean Country Partnership Programme (OCP)?

The OCP is a UK-led programme funded by the UK's [Blue Planet Fund](#) which is financed through the UK Official Development Assistance (ODA) budget. The programme forms an important part of the UK's global leadership on marine issues, particularly the UK's call to protect at least 30% of the global ocean by 2030 and the government's commitments to tackle climate change and the loss of biodiversity globally.

The programme will work with countries eligible for Official Development Assistance (ODA). Under the biodiversity theme, OCP will provide demand-led technical assistance to support countries with developing the skills and expertise needed to establish designated, well-managed and enforced Marine Protected Areas. This work will support healthy ecosystems with thriving biodiversity and fisheries that communities rely on for food and livelihoods.

Under the Sustainable Seafood theme, OCP will focus on ensuring countries are equipped with the skills and expertise needed to support adoption of a sustainable seafood practices, reducing the risk of negative impacts from unsustainable activities (e.g. spread of zoonotic disease), for example through employment of 'One Health' principles. The overall outcome is for seafood to be produced and distributed in ways which support healthy ecosystems, do not overexploit marine stocks, provide sustainable inclusive and equitable livelihoods and enhance resilience to climate and socioeconomic shocks.

Under the marine pollution theme, the OCP will partner with countries who wish to prevent and manage levels of marine pollution, inclusive of plastic pollution. This will be done by conducting baseline research in partnership with in-country partners and building capacity to tackle marine pollution, allowing partner countries to better protect their coastal/marine environments and create relevant legislation and policies.

### What data do we collect?

The information that we collect from you includes:

- Name
- Email address
- Organisation
- Telephone number
- Occupation
- Gender (for equality & diversity metrics)
- Country of residence/Nationality
- Photograph/Video (e.g. passport details)
- Some elements of the project will record farm location data
- Accessibility requirements to facilitate attendance at training sessions

### **Why are we processing your personal data?**

Details of individuals will be collected in order to contact them about future work plans, and for keeping in touch on progress. Passport details will be needed if travel is to be arranged by the programme for individuals to attend events and work in areas not their home or office base. Gender information will be collected (not attributed to individuals) to provide gender equality metrics for the programme. Where surveys are conducted personal data will be required to link individuals to their responses. We are committed to making our training accessible to everyone so we ask for details of any special needs you may have.

### **What is the legal basis for processing your personal data?**

The General Data Protection Regulation (GDPR) Article 6 legal basis for processing your data is that the processing is necessary for the performance of a task in the public interest or in the exercise of official authority vested in the controller. This is due to our joint responsibility (between the Defra Arm's Length Bodies- see below) to support Defra in delivering OCPP.

Where we are processing your special category personal data, we must have further justification for doing so. For this data, you have provided your **explicit consent** for the described purposes.

### **Who will we share your personal data with?**

To ensure the effective delivery, functioning and governance of OCPP we may share your data with our partners only when deemed necessary to support the programme. Currently this includes bodies in the UK such as the Marine Management Organisation (MMO), Joint Nature Conservation Committee (JNCC) and the Department for Environment, Food & Rural Affairs (Defra), and also bodies in OCPP partner countries. We may also be required to share your information with suppliers in order to arrange travel on your behalf. The supplier used will depend on the travel booking and details can be supplied if requested.

**Will your data be processed in a country outside of the United Kingdom or European Economic Area (EEA)?** There are no plans to transfer personal data to 3rd countries or international organisations. Personal data may however be processed in 3rd countries under their applicable legal regimes.

### **Will your data be processed using automated decision making or profiling?**

Your information will not be processed using automated decision making or profiling.

### **How long will we keep your data for?**

The OCPP is currently scheduled to run from 1<sup>st</sup> July 2021 to 31<sup>st</sup> March 2026. Information will be retained by Cefas for the lifetime of project (5 years) and an additional 12 months for administrative purposes before deletion.

### **What are the consequences if I do not supply the requested data?**

If you do not supply the requested personal data, it is more than likely that we will not be able to arrange your participation in the planned activities

### **What are my rights to my personal data?**

Your rights and our commitments to your personal data are described in the [Cefas Personal Information Charter](#) as well as on the [ICO website](#).

Where processing of your personal data is necessary for the **performance of a task** in the public interest or in the exercise of official authority vested in the controller, you have the right to:

- Be Informed when we are processing your information
- To access and request a copy of the information we hold about you
- To correct inaccurate or complete incomplete personal data we hold about you
- To request that we restrict how widely we process your personal data
- To object to the processing of your personal data
- To request human intervention where automated decision making or profiling

Where you have **consented** to the processing of your personal data, you have the right to:

- Be Informed when we are processing your information
- To access and request a copy of the information we hold about you
- To correct inaccurate or complete incomplete personal data we hold about you
- Be forgotten, and request for us to erase your personal data
- To request that we restrict how widely we process your personal data
- To request we send your structured personal data to another controller
- To request human intervention where automated decision making or profiling is being used

### **How to get in contact**

For day to day use, please look to contact the team you are already communicating with or our [Data Protection Team](#). They are best placed to manage general enquiries or to update the accuracy of your data, or provide you with information. However, if they cannot help you, or you have a complaint about how your data is being handled, please use following contacts, making clear which right you wish to exercise:

Contact form: [Contact - Cefas \(Centre for Environment, Fisheries and Aquaculture Science\)](#)

### **Complaints**

If you are unhappy with the service you have received in relation to your request and wish to make a complaint, you should write to Tim Green (Senior Information Risk Owner) at the address below, who will arrange for an internal review of your case.

#### **Cefas**

Pakefield Road  
Lowestoft  
Suffolk  
NR33 OHT

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

#### **Information Commissioner's Office**

Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
0303 123 1113  
[casework@ico.org.uk](mailto:casework@ico.org.uk)

Any complaint to the Information Commissioner is without prejudice to your right to seek redress through the courts. Should you wish to exercise that right full details are available [on the Information Commissioner's website](#).